

VILLAGE OF BIGGSVILLE

April 8, 2026

The meeting was called to order at 6:01 p.m. by Mayor Eric Craig. Members present: Stephanie Craig, Kathie Curtiss, James McCabe, Tammy Slater and Chris Webb. Others present: Eric Craig, Mayor; Judy L. Gravgaard; Deputy Clerk, April Hill, Clerk; Zak Spiker, Maintenance, Jeff West and Dan Ashton.

Kathie made a motion to approve the March Minutes, Bills and Treasurer Report, Stephanie 2nd, all in favor; motion carried.

Public Forum: Dan Ashton with Sovereign Grace Bible Church was present to inquire about a service date for some members of Sovereign Grace to assist with Village projects.

Streets/Water: Jeff West was asked to report on drainage issues in the Village. After the board discussed the condition of the ditches and drainage, Jamey made a motion to explore and patch Valley Street at the property of J. West and C. Evans. Stephanie 2nd; all in favor; motion carried. Zak will assure needed signage is posted where appropriate. Zak reported back to the board a quote from Advanced Plumbing for installation of 3 fire hydrants. Tammy made a motion to approve the quote from Advanced Plumbing in the amount of \$9,900.00. Chris 2nd; all in favor; motion carried. Zak reported that Lavadiere will be getting water from the Village for the bridge work being conducted on 94 at a rate of \$10/1000 gallons with a \$100 start fee and \$100 take down fee. The board also approved a quote from Concrete Kings in the amount of \$8000.00 for installing concrete in the Maintenance Shed. Jamey made the motion; Chris 2nd; all in favor; motion carried. Jamey presented the board with estimates to change from a 3 phase to single phase service for the water tower and purchase a back up generator in case of outages. A motion was made by Kathie to approve the purchases needed to complete the project for an approximate cost of \$6000.00. Stephanie 2nd; all in favor; motion carried. NICOR will need to be contacted to provide gas to the generator.

Zoning: No zoning updates to report

Public Relations: No PR updates to report

Parks/Recreation: Eric reported that coordination of playground equipment installation is underway. Thank you to Dick Goff and Sovereign Grace Bible Church for volunteering to help with the project! Eric also reported that the refrigerator at the ballpark is not cooling. Eric and Chris will meet to assess the problem and report back to the board if repair or replacement is necessary.

Old Business: Reminder: Village Clean Up Day is Saturday, June 6, 2026. Online Bill Pay is now live and available at www.villageofbiggsville.com Customers may make one time payments, create an account to check balances and payment history, and sign up for automatic monthly withdrawal.

New Business: The board was also presented with a quote from Servicemaster to apply wax to the Community Building floor. Tammy made a motion to approve the quote for waxing the Community Building floor. Chris 2nd; all in favor; motion carried. Chris made a motion to close the

Water Ops Account and Sewer Ops Account held at Raritan State Bank on April 30, 2026. Jamey 2nd; all in favor; motion carried. Any remaining balance will be transferred back to the respective Money Market and all future bills will be paid directly from the Money Market accounts. The board discussed the transition to using Quickbooks online beginning in the new fiscal year. Eric suggested using an accountant to help set it up. April will report back to the board with a quote for the service. Tammy made a motion to approve the purchase of flags and mounting supplies for Main Street. Stephanie 2nd; all in favor; motion carried. The installation will be to celebrate the country's 250th anniversary of the United States and will add a festive improvement to Village for the summer season. The board discussed ordinance violations. New notices will be sent to residents.

Tammy made a motion to adjourn at 7:12 p.m., Stephanie 2nd, all in favor; motion carried.
Respectfully submitted, April Hill, Village Clerk